DESCRIPTION
This part qualification is aimed primarily at giving the learner technical, theoretical knowledge, practical knowledge and workplace knowledge and skills required in their chosen occupational/vocational area.

The design of the part qualification is such that if taken sequentially with related N part courses i.e. N4+N5+N6, it enables learners to progressively obtain the National N Diploma once the required practical work component of either 18 months or two years, as required for the specific occupational area, is completed.

The part qualification as a single entity has value in the workplace as it equips learners with vital knowledge and skills that enable them to be productively employed at entry-level positions in an occupation. The part qualification can be used for updating, upskilling and/or continuing education and training in related occupations.

CAREER FIELDS/FURTHER STUDIES
As stated in the Skills Summit Declaration issued on 9 September 2010, education, vocational training and lifelong learning are central pillars of employability, employment of workers and sustainable enterprise development. This part qualification will provide an opportunity for learners who exit the schooling system but wish to continue to obtain occupation-specific knowledge and skills to develop such competencies, and also to receive formal recognition for the skills they have acquired in a particular vocational/occupational area. It will create the opportunity for learners with an interest in a particular vocational/occupational area to develop their skills and knowledge, thereby improving their employability and creating opportunities for them to study further in their chosen field.

Please enquire at the nearest Damelin Correspondence College branch for the prospectus containing information with regard to further studies.

PROGRAMME OUTLINE
- Applied Management N6
- Computer Practice N4
- Communication and Human Relations N6
- Catering: Theory and Practical N6

ARTICULATION
Students could pursue a career in the field of hospitality and catering services in hotels, guest houses, function catering, and food and beverage services.

TYPE OF PROGRAMME

COURSE DURATION
You should be able to complete each National Certificate Level within 8 to 12 months.

ADMISSION REQUIREMENTS
A National Certificate: N5 Hospitality and Catering Services, or an equivalent qualification.
LEARNING MATERIAL AND TEXTBOOKS
Quality learning materials designed specifically for distance study are provided to you via the college's Online Student Portal. Please access through www.dcc.edu.za.

Prescribed Textbooks (All textbooks are subject to change)

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<th>Item Number</th>
<th>Title</th>
<th>ISBN Number</th>
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<tr>
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<td>Communication and Human Relations N6</td>
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<td>D10055095-E1</td>
<td>Computer Practice: Office 2010 N4</td>
<td>9781920540548</td>
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PRICING
Enquire at your nearest Damelin Correspondence College branch for a current programme pricelist.

ADDITIONAL COSTS
Registration/course fees do not include (where applicable) membership costs with professional bodies and/or exam costs (internal and/or external).

ASSESSMENT
The Department of Higher Education and Training (DHET) is the examining body for these courses. At the conclusion of your studies, you will have to write an external examination set by DHET. You will only be able to register to write the external examination if you pass your formative assessment component by the registration cut-off date(s) that the College will communicate to you. The College will use the formative assessment component to generate a term mark for each of your subjects.

If you pass your formative assessment component by the specified cut-off date(s), you can then register to write your external examinations at a FET College Exam Centre. The College will assist you to fill in the examination entry form and assign you to the relevant exam centre (venue) but accepts no responsibility therefore, and the sole responsibility in respect thereof lies with the student. You may be required to pay an examination fee at the exam centre. Please note that this examination fee is not included in your course fee.

It is your responsibility to check with the college or relevant exam centre that you have the correct dates for your examinations, BEFORE the registration cut off dates for the examinations. Please note that all exam centres have their own cut-off registration dates as per their own academic calendar and it is your responsibility to make yourself aware of and comply with those deadlines/timelines.

<table>
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<tr>
<th>Subject/Module Title</th>
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<tr>
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<td>Communication N6</td>
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<td>Catering: Theory and Pratical N6</td>
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CERTIFICATION
Upon successful completion of your required exams for each level, you will be awarded your National Certificate: N6 Hospitality and Catering Services by the Department of Higher Education and Training. In order to qualify for a National Diploma, you have to work 18 months in the field after achieving your N6.

COLLEGE ACCREDITATION AND REGISTRATION
Damelin Correspondence College (Pty) Ltd is provisionally registered as a private college with the Department of Higher Education and Training under the Continuing Education and Training Act, No. 16 of 2006. Registration Certificate Number: 2008/FE07/037. Damelin Correspondence College (Pty) Ltd. is provisionally accredited by Umalusi, the Quality Council for General and Further Education and Training. Accreditation number: 18 FET02 00134 PA. Damelin Correspondence College (Pty) Ltd is further accredited by the Quality Council for Trades and Occupations (QCTO) Accreditation number: 13/0005.
FET 2019 FACT SHEET
FIELD OF STUDY: HOSPITALITY AND CATERING SERVICES
CREATIVE & VOCATIONAL SCHOOL

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**Disclaimer**
The information contained in this fact sheet is accurate at the time of printing. However, factors beyond Damelin Correspondence College's control (such as environmental, regulatory, or technical changes) may cause the contents of this fact sheet or of the programme to change. In the event of any such change, Damelin Correspondence College will attempt to formally notify current students. All possible measures will be taken to minimise inconvenience to students. All course requirements, including hardware and software requirements, should be acknowledged and adhered to, as per the course brochure. Damelin Correspondence College reserves the right to change kit items without prior notification.

**STUDENT ACKNOWLEDGEMENT**

Name of student: I, ........................................................., hereby acknowledge that I understand the information stated in this document and fully comprehend the specifics explained above and below pertaining to this course.

I understand that the programme I am enrolling for is a/an:

- [ ] National Qualification
- [ ] Agent Programme
- [ ] DCC Programme

Student's Initials: ...........................................................

The value and status of the course type is explained in the course brochure, which I have read.

Name of student: ............................................................. Signature: .............................................................

Name of legal guardian: .................................................. Signature: .............................................................
(if applicable)

Name of student consultant: ............................... Signature: .............................................................

Date: ................................................................................

* Please note the original signed copy should be kept on the student's record file.