Early Childhood Development and Child Day Care

Damelin correspondence
The Career Development College

Enrol • Qualify • Achieve
With one of the most employer-recognised colleges
Programme Types offered at Damelin Correspondence College (DCC)

1. National Qualifications are credit-bearing qualifications registered on the NQF (National Qualifications Framework) and accredited by a Quality Assurance Body, such as a SETA (Sector Education and Training Authority). A skills programme is an accredited component of a National qualification.

2. Agent Programmes are programmes for which Damelin Correspondence College offers tuition, but where DCC does not issue the final certificate. The Agent Body issues the final certificate and manages the final examinations.

3. Damelin Correspondence College Programmes are DCC’s own programmes that are not linked to the NQF and are not credit-bearing. However, they are in high demand and carry the approval of the Damelin Correspondence College Academic Board.

Damen Correspondence College Programmes fall into four categories:

- **Damelin Correspondence College Career Programmes** are DCC’s own programmes that are designed to teach you the skills and knowledge to succeed in a particular career.

- **Damelin Correspondence College Continuous Professional Development (CPD) Short Courses** are courses that help you add to your current professional knowledge in a particular field, and hence boost your abilities within your career.

- **Damelin Correspondence College Orientation Programmes** are short courses that introduce you to a particular field or career and that offer you the opportunity to explore an interest or skills set without having to enrol on a full programme.

- **Damelin Correspondence College Self-Employment Programmes** are designed to refine your skills in a particular field of interest; to teach you how to make a living from a particular skill, interest or hobby, and to help you start your own business.
Introduction

Do you enjoy caring for children?
Then become part of this rewarding industry.

Would you like to spend your working day looking after children, sharpening their young minds and encouraging them to reach their potential? Damelin Correspondence College offers an Early Childhood Development (ECD) course for anyone interested in a career working with children.

Damelin Correspondence College has developed these courses to meet the growing demand for qualified Early Childhood Development professionals. These courses cover basic child care knowledge and skills, through interesting, stimulating and fun activities for young children. Early Childhood Development is the perfect career if you have a keen interest in both education and children.
The Further Education and Training Certificate: Early Childhood Development will enable you to facilitate all-round development of young children in a manner that is sensitive to culture and individual needs (including special needs). It will also enable you to provide quality early childhood development services for children in a variety of contexts, including community-based services, ECD centres, at home and in institutions. In particular, recipients of this qualification will be able to:

- Plan and prepare for Early Childhood Development
- Facilitate and monitor the development of babies, toddlers and young children
- Provide care and support to babies, toddlers and young children.

This qualification will provide a means for formal recognition of those who are already practising in the field, without qualifications, as well as for those who wish to enter the field. This qualification will also provide a basis for further professional development in the higher education and training band for many experienced practitioners in the field who have had limited or difficult access to further career development opportunities.

Programme Type
The Further Education and Training Certificate: Early Childhood Development NQF Level 4 ID: 58761 is an accredited National Qualification with ETDP SETA.

Accreditation with ETDP SETA
The ETDP SETA granted Damelin Correspondence College full accreditation for the Further Education and Training Certificate: Early Childhood Development NQF 4 SAQA ID 58751 with 140 credits. Your learner details are uploaded to the ETDP SETA database upon enrolment. An ETDP SETA verification site visit concludes and confirms your successful achievement of the unit standards linked to the qualification. This achievement record will then be uploaded onto the NLRD (National Learner Record Database) via the ETDP database.

Entrance Requirements
Communication and Maths Literacy at NQF Level 3, Grade 11
(Std. 9) and a second South African language at NQF Level 2, Grade 10 (Std. 8).

**Course Duration**
You should be able to complete this course within 24 months.

**Course Content**

**Fundamental: Maths Literacy**

7468 - Use Mathematics to investigate and monitor the financial aspects of personal, business, national and international issues

9015 - Apply knowledge of statistics and probability to critically interrogate and effectively communicate findings on life-related problems

9016 - Represent, analyse and calculate shape and motion in a 2 and 3 dimensional space in different contexts

**Fundamental: Second South African Language - Kommunikasie**

119462 - Akkommodering van die gehoor deur middel van mondelinge kommunikasie of lyftaal om sodoende die spreker se boodskap duideliker oor te dra

119459 - Skryf ’n reeks kommunikasietekste

119471 - Taal en kommunikasie in beroepsgerigte leerprogramme

119469 - Interpretasie en gebruik van tekste

**Fundamental: Communication**

119462 - Engage in sustained oral/signed communication and evaluate spoken/signed texts

119469 - Read/view, analyse and respond to a variety of texts

119467 - Use language and communication in occupational learning programmes

119465 - Write/present/sign for wide range of contexts

**Core**

244468 - Prepare resources and set up the environment to support the development of babies, toddlers and young children

244462 - Work with families and communities to support Early Childhood Development

244484 - Demonstrate knowledge and understanding of the development of babies, toddlers and young children
Further Education and Training
Certificate: Early Childhood Development NQF Level 4 ID: 58761

244480 - Facilitate the holistic development of babies, toddlers and young children
244475 - Observe and report on child development
244472 - Prepare Early Childhood Development programmes with support
244469 - Provide care for babies, toddlers and young children
244485 - Design activities to support the development of babies, toddlers and young children

Electives
114942 - Describe how to manage reactions arising from a traumatic event
244259 - Support children and adults living with HIV and AIDS
242816 - Conduct a structured meeting
13643 - Develop learning programmes to enhance participation of learners with special needs

Practical
Throughout the course, it is compulsory that you perform the practical tasks within an ECD centre that is registered with the Department of Social Development. It is therefore a prerequisite for you to access a registered ECD centre where you need to physically perform the prescribed tasks to complete the course.

Assessment
Assessment of your competency is based on the evidence you will submit in a Portfolio of Evidence (POE). Your POE will include theoretical tasks and evidence of the practical tasks done at a registered ECD centre. It is therefore important that you know and understand that you must identify and arrange access to a registered ECD centre at the start of your studies, in order to complete the practical tasks required, without which you will not be able to complete your studies.
Award

Upon successful completion of your studies and verification of the result by the ETDP SETA, you will receive a Further Education and Training Certificate: Early Childhood Development NQF 4 SAQA ID 58761, which is awarded by the ETDP SETA. You will also receive a Statement of Results from Damelin Correspondence College.
Higher Certificate: Early Childhood Development
NQF Level 5 ID: 23117 (64649)

In today's economic environment parents or guardians often leave children in the care of others, either in home-based care or a preschool centre while they are at work. Given a choice, they would prefer well-trained and qualified staff for this important task. Enrolling for this course could give you the opportunity to enhance your knowledge, skills and competencies in the ECD field and to gain a national ECD qualification.

Programme Type
The Higher Certificate: Early Childhood Development
NQF Level 5 ID: 23117 is an accredited National Qualification with ETDP SETA.

Accreditation with ETDP SETA
The ETDP SETA granted Damelin Correspondence College College full accreditation for the Higher Certificate: Early Childhood Development NQF 5 SAQA ID 23117 with 120 credits. Your learner details are uploaded to the ETDP SETA database upon enrolment. An ETDP SETA verification site visit concludes and confirms your successful achievement of the unit standards linked to the qualification. This achievement record will then be uploaded onto the NLRD (National Learner Record Database) via the ETDP database.

Entrance Requirements
Grade 12 (Std.10) with English and Maths or Maths Literacy and a second official South African language at Grade 11 (Std. 9), plus evidence of applied competence as outlined in the core unit standards of ECD NQF Level 4.

Course Duration
You should be able to complete this course within 24 months.

Course Content
**Fundamental: Communication**
8647 - Apply Workplace Communication Skills

**Core**
13853 - Mediate Active Learning in ECD Programmes
13854 - Promote Healthy Development in ECD Programmes
13855 - Develop and Manage the ECD Learning Programme
Electives
10289 - Facilitate a Programme of Learning
10288 - Organise a Programme of Learning
7409 - Facilitating a Literacy Learning Programme in the Reception Year
7408 - Facilitating a Life Skills Learning Programme in the Reception Year
7410 - Facilitating a Numeracy Learning Programme in the Reception Year

Purpose and Rationale of Qualification
The Higher Certificate is designed to provide access to further studies for many experienced and skilled ECD practitioners and trainers who do not have recognised qualifications.

This qualification provides an opportunity for:
• Practitioners with an ECD Level 4 certificate or equivalent in ECD to further their professional development in ECD.
• Practitioners with a Primary Teachers certificate (PTC), Primary Teachers Diploma (PTD), or an equivalent of 120 credits to obtain an ECD certificate, either in the preschool phase and/or specialising in reception-year teaching.

Practical
Throughout the course, it is compulsory that you perform the practical tasks within an ECD centre that is registered with the Department of Social Development. It is therefore a prerequisite for you to access a registered ECD centre where you need to physically perform the prescribed practical tasks to complete the course.

Assessment
Assessment of your competency is based on the evidence you will submit in a Portfolio of Evidence (POE). Your POE will include theoretical tasks and evidence of the practical tasks done at a registered ECD centre. It is therefore important that you know and understand that you must identify and arrange access to a registered ECD centre at the start of your studies, in order to complete the practical tasks required, without which you will not be able to complete your studies.
Award

Upon successful completion of your studies and verification of the result conducted by the ETDP SETA, you will receive a Higher Certificate: Early Childhood Development NQF 5 SAQA ID 23117 that is awarded by the ETDP SETA. You will also receive a Statement of Results from Damelin Correspondence College.
The Damelin Correspondence College Child Day Care Diploma is designed for people who want to work with babies and very young children, under the age of 5.

Today, more and more families are finding it necessary for both parents to work full time to support their families. Consequently, there is a huge demand for suitably trained caregivers to look after young children while parents are at work.

Programme Type
The DCC Child Day Care Diploma is a self-employment programme that is approved by the Damelin Correspondence College Academic Board.*

Entrance Requirements
Grade 10 (Std. 8) or equivalent, or relevant work experience (3 years).

Course Duration
You should be able to complete this course within 24 months.

Course Content
- Starting a Day Care Centre
- Physical Environment and Activities
- Child Development
- Administration and Finance
- Health, Safety and Nutrition
- Start Your Own Small Business

Assessment
All the required assignments must be completed and sent to the College for marking. All assignments must be successfully passed in order to obtain the award.

Award
On successful completion of this course, you will receive your Damelin Correspondence College Child Day Care Diploma.

*NON-CREDIT BEARING/NOT ALIGNED TO NQF
Take your next step now!
Follow through on your decision to enhance your life and your future prospects by enrolling for a Damelin Correspondence College Early Childhood Development course today!

Why study with Damelin Correspondence College?
- Quality study material designed specifically for home study.
- The freedom to study at YOUR own pace, where and when it suits YOU.
- The widest range of courses for today’s world.
- Free consultations with Damelin Correspondence College’s career counselling and development specialists.
- Free study choice advice from Damelin Correspondence College’s Student Consultants.
- The convenience of online enrolment, contact and advice.
- Affordable, easy payment options.
- Ongoing study support and attention from qualified tutors.

Umalusi Accreditation
Damelin Correspondence College (Pty) Ltd has been awarded provisional accreditation by Umalusi. Umalusi is the Council for Quality Assurance in General and Further Education and Training in South Africa - see www.umalusi.org.za
Umalusi Provisional Accreditation No: FET 00475 PA

DHET Registration
Damelin Correspondence College (Pty) Ltd has been granted provisional registration by the Department of Higher Education and Training as a private FET College, until 31 December 2014.
Provisional Registration No. 2008/FED07/037 - see www.dhet.gov.za.
For further information please refer to our website: www.dct.edu.za.
Damelin Correspondence College (Pty) Ltd is committed to meeting legislative requirements regarding accreditation and registration of private education and training providers in South Africa.

Wishing you every success in your studies and your future!

Ajanth Choudhree
Damelin Correspondence College General Manager
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