

June 2015 – Please note: This is a provisional timetable.

Subject Name	Subject Code	Date	Start Time	Duration
Business Law	LP-010	01/06/2015	9h00	2Hours
Business Communication	DBM-02	01/06/2015	9h00	2Hours
Communication and Life Skills	LCJ-001	01/06/2015	9h00	2Hours
Financial Accounting1	BUS-AC1	01/06/2015	9h00	3Hours
Accounting and Finance	BUS-AF	01/06/2015	9h00	3Hours
Banqueting Operations	EM-97	01/06/2015	9h00	2Hours
Supply Chain Management	EY-49	01/06/2015	9h00	2Hours
Local Government Management 2	HG-71	01/06/2015	9h00	3Hours
Small Business :Financial Management	IO-84	01/06/2015	9h00	1Hour
Business Admin : Fundamentals	OE-49	01/06/2015	9h00	2Hours
Civil Litigation Process	LP-004	01/06/2015	9h00	2Hours
Front Office Operations	VOC-1206	01/06/2015	9h00	3Hours
Administrative Management	WH-77	01/06/2015	9h00	3Hours
Military Law	YX-98	01/06/2015	9h00	2Hours
Cost and Management Accounting 1	BUS-CA1	01/06/2015	14h00	3Hours
Human Resource Management 2	BUS-PM2	01/06/2015	14h00	3Hours
Local Government Management 3	CS-73	01/06/2015	14h00	4Hours
Supervision	ED-93	01/06/2015	14h00	2Hours
Sales Practice	EQ-46	01/06/2015	14h00	3Hours
Import Management	FE-09	01/06/2015	14h00	2Hours
Penology	GJ-64	01/06/2015	14h00	2Hours
Local Government Management 1	MQ-76	01/06/2015	14h00	3Hours
Contact Centre Operations (Emergency Environment)	TX-98 / CCM-06	01/06/2015	14h00	1Hour
Cookery Theory Part 1	VOC-1220	01/06/2015	14h00	2Hours
Introduction to Private Investigation and Legislation	YA-90	01/06/2015	14h00	2Hours
Macro Economics B *New 2014*	DBM2-03	01/06/2015	14h00	2Hours
Micro Economics A *New 2014*	DBM2-02	01/06/2015	14H00	2Hours
Business Law Principles *New 2014*	DBM2-04	01/06/2015	14H00	2Hours
Project Management	DP-80	02/06/2015	9h00	2Hours
Commercial Law	LP-009	02/06/2015	9h00	2Hours
Community Policing	LCJ-005	02/06/2015	9h00	2Hours
Project Management	IU-30	02/06/2015	9h00	2Hours
Financial Control	KF-00	02/06/2015	9h00	2Hours
Event Planning	KN-58	02/06/2015	9h00	2Hours
Credit Management	NS-33	02/06/2015	9h00	3Hours
Debt Collecting Process	LP-005	02/06/2015	9h00	3Hours
Human Resource Management Principles	DBM-05	02/06/2015	9h00	4Hours
Human Resources Development 3	OT-44	02/06/2015	9h00	4Hours
Human Resources Development 3	PT-04	02/06/2015	9h00	4Hours
Kitchen Management and Control	VOC-1222	02/06/2015	9h00	2Hours

Subject Name	Subject Code	Date	Start Time	Duration
Private Security	YC-97	02/06/2015	9h00	2Hours
Business Accounting	DBM-03	02/06/2015	9h00	2Hours
Administrative Practice 1	AG-06	02/06/2015	14h00	3Hours
Cost and Management Accounting 2	BUS-CA2	02/06/2015	14h00	3Hours
Information Compilation	GY-19	02/06/2015	14h00	2Hours
Policing 1	MA-70	02/06/2015	14h00	2Hours
Local Government Finance 3	MT-24	02/06/2015	14h00	4Hours
Information Compilation	NI-88	02/06/2015	14h00	2Hours
English for Business	OV-41	02/06/2015	14h00	3Hours
Introduction to South African Law	LP-002	02/06/2015	14h00	2Hours
Contact Centre Operations (Commercial Environment)	VO-14 / CCM-07	02/06/2015	14h00	1Hour
Information Literacy : Media Research	VOC-1232	02/06/2015	14h00	2Hours
Risk Management	MD-29	02/06/2015	14h00	2Hours
Quantitative Techniques *New 2014*	DBM2-07	02/06/2015	14h00	2Hours
Supply Chain Management	WB-76	02/06/2015	14h00	2Hours
Entrepreneurship	DBM-04	02/06/2015	14h00	3Hours
Cost and Management Accounting *New 2014*	DBM2-06	02/06/2015	14h00	2Hours
Labour Relations 1	BUS-LR1	03/06/2015	9h00	3Hours
Technical Aspects	CE-24	03/06/2015	9h00	2Hours
Business Law (Short Course)	IPL-006 (SC)	03/06/2015	9h00	2Hours
Criminal Law and Law of Procedure	LP-003	03/06/2015	9h00	2Hours
Introduction to Financial Accounting	IFA-01	03/06/2015	9h00	2Hours
Traffic Management	ED-43	03/06/2015	9h00	2Hours
Payroll Administration Paper 1	EL-41(A)	03/06/2015	9h00	3Hours
Crime Investigation	FM-07	03/06/2015	9h00	2Hours
Executive Secretary	GP-10	03/06/2015	9h00	3½Hours
Income Tax/Taxation	KJ-59/BUS-LT	03/06/2015	9h00	3Hours
Business and Office Administration 1	OY-49	03/06/2015	9h00	3Hours
Logistics Environmental Analysis	PF-00	03/06/2015	9h00	2Hours
Contact Centre Sales Practices	TM-42	03/06/2015	9h00	1Hour
Management Principles	VOC-1205	03/06/2015	9h00	2Hours
Introduction to Professional Cookery	VOC-1218	03/06/2015	9h00	2Hours
Cost Data and Budgeting	WM-27	03/06/2015	9h00	2Hours
Applied Accounting	APPL-ACC	03/06/2015	14h00	3Hours
Applied Accounting	BUS-805	03/06/2015	14h00	3Hours
Financial Accounting 1 (Elective)	LP-008	03/06/2015	14h00	3Hours
Introduction to Production/Operations Management	DG-81	03/06/2015	14h00	2Hours
Customer Relations Management	IJ-39 / LE-19 (B)	03/06/2015	14h00	2Hours
Administrative Practice 2	JK-90	03/06/2015	14h00	3Hours
Criminal Justice	KB-01	03/06/2015	14h00	2Hours
Security Practice (Elective)	LCJ-006	03/06/2015	14h00	2Hours
Traffic and Metropolitan Policing (Elective)	LCJ-007	03/06/2015	14h00	2Hours
Introduction to Corporate Forensic Investigation	RG-21	03/06/2015	14h00	2Hours
Housekeeping Operations	VOC-1207	03/06/2015	14h00	3Hours
Business Practice	YH-47	03/06/2015	14h00	3Hours
Information Technology Principles	DBM-07	03/06/2015	14h00	2Hours

Subject Name	Subject Code	Date	Start Time	Duration
Marketing Management Practice	DBM2-09	03/06/2015	14h00	2Hours
Fundamentals Business Principles and HR *New 2014*	SV-31	03/06/2015	14h00	2Hours
Financial Accounting 2	BUS-AC2 / RK-20	04/06/2015	9h00	3Hours
Financial Accounting 3	BUS-AC3	04/06/2015	9h00	4Hours
Local Government Finance 1	BX-68	04/06/2015	9h00	3Hours
Inventory Management, Logistics and Investments Recovery	CN-26	04/06/2015	9h00	2Hours
Legal Secretary	ED-48	04/06/2015	9h00	2Hours
Industrial Engineering	GW-67	04/06/2015	9h00	1Hour
Business and Office Admin 2	VL-66	04/06/2015	9h00	3Hours
Food Preparation & Planning, Presentation and Service	VOC-1216	04/06/2015	9h00	2Hours
Introduction to Criminal Justice	LCJ-003	04/06/2015	9h00	2Hours
Introduction to Food Preparation, Planning, Presentation and Service	VOC-FPPPS	04/06/2015	9h00	2Hours
Balance of Payment and Protectionism	YH-42	04/06/2015	9h00	2Hours
Management 2	BUS-MA2	04/06/2015	9h00	3Hours
Management Principles	DBM-01	04/06/2015	9h00	3Hours
Marketing Communications	BUS-MC	04/06/2015	14h00	3Hours
Management 1	BUS-MN1	04/06/2015	14h00	3Hours
Local Government Finance2	KC-07	04/06/2015	14h00	3Hours
VIP Protection	OC-92	04/06/2015	14h00	2Hours
Internal Investigation	OL-96	04/06/2015	14h00	2Hours
Traffic Law Enforcement 1	QJ-69	04/06/2015	14h00	2Hours
Introduction to Project Management	QN-68/ WC-22	04/06/2015	14h00	2Hours
VIP Protection	RM-77	04/06/2015	14h00	2Hours
Guest Relations and Communication	VOC-1201	04/06/2015	14h00	3Hours
Introduction to Cookery	VOC-1215	04/06/2015	14h00	2Hours
SA Media :A Survey	VOC-1233	04/06/2015	14h00	2Hours
Human Resource Management Practice *New 2014*	DBM2-05	04/06/2015	14h00	4Hours
Wills and Estate Management *New 2014*	NDP-06	04/06/2015	14h00	2Hours
Principles of Policing	LCJ-004	05/06/2015	9h00	2Hours
Human Resource Management 3	BUS-PM3	05/06/2015	9h00	4Hours
Payroll Administration Paper 2	EL-41(B)	05/06/2015	9h00	3Hours
Specific Crime Investigation	HM-22	05/06/2015	9h00	2Hours
Catering Operations	KV-06 / XA-35	05/06/2015	9h00	2Hours
Military Policing	NM-82	05/06/2015	9h00	2Hours
Business Practice Operations	UF-05	05/06/2015	9h00	2Hours
Introduction to Hospitality	VOC-1200	05/06/2015	9h00	3Hours
Forecasting and Demand Management	XN-88	05/06/2015	9h00	2Hours
Human Resource Administration	XU-30	05/06/2015	9h00	2Hours
Marketing Management Principles	DBM-06	05/06/2015	9h00	4Hours
Introduction to Legislation	LCJ-002	05/06/2015	9h00	2Hours
Payroll Administration	RG-71	05/06/2015	9h00	2.5Hours
Internal Auditing1	BUS-IA1	05/06/2015	14h00	3Hours
Marketing Research	BUS-MR	05/06/2015	14h00	3Hours
Introduction to Project Management	PH-57	05/06/2015	14h00	2Hours

Subject Name	Subject Code	Date	Start Time	Duration
Fundamentals	DU-35	05/06/2015	14h00	2Hours
Export Management	ET-99	05/06/2015	14h00	2Hours
Secretarial Event Planning	FU-05	05/06/2015	14h00	2Hours
Local Government Law 1	GI-68	05/06/2015	14h00	3Hours
Small Business: Entrepreneurship	HL-21	05/06/2015	14h00	1Hour
Office Practice	HT-24	05/06/2015	14h00	3Hours
Community Criminal Justice	JS-98	05/06/2015	14h00	2Hours
Introduction to Private Security	NJ-34	05/06/2015	14h00	2Hours
Mathematical Literacy	UC-02	05/06/2015	14h00	2Hours
Business Communication	VOC-1202	05/06/2015	14h00	2Hours
Information Technology Practice *New 2014*	DBM2-10	05/06/2015	14h00	2Hours
Property Law and Conveyancing Practice *New 2014*	NDP-07	05/06/2015	14h00	2Hours
Using supply Chain Management to create a competitive Advantage	AL-51	08/06/2015	9h00	2Hours
Metro Policing 2	AN-08	08/06/2015	9h00	2Hours
Office Management for Legal Practices	LP-001	08/06/2015	9h00	3Hours
Contact Centre Operations Management 1	DM-37 / CCM-01	08/06/2015	9h00	1Hour
International Trade	HK-20	08/06/2015	9h00	2Hours
Stores and Stock Control	NB-36	08/06/2015	9h00	2Hours
Principles of Business Law	NT-39	08/06/2015	9h00	3Hours
Principles of Business Law	QR-62	08/06/2015	9h00	3Hours
Introduction to Media Studies and Journalism	VOC-1231	08/06/2015	9h00	2Hours
Criminal Law and Procedure	IPL-004	08/06/2015	9h00	2Hours
Statistics	YY-49	08/06/2015	9h00	3Hours
Metro Policing 1	AI-08	08/06/2015	14h00	2Hours
Concepts of Management Computing	BUS-EDP	08/06/2015	14h00	3Hours
Introduction to Restaurant Management	DY-34	08/06/2015	14h00	2Hours
Food Services Operations	FO-04 / AR- 52	08/06/2015	14h00	3Hours
Microsoft Project 2007	OK-90	08/06/2015	14h00	2Hours
Microsoft Project 2010	LQ-13	08/06/2015	14h00	2Hours
MS Project 2010	LQ-12	08/06/2015	14h00	2Hours
Introduction to Criminology	SJ-84	08/06/2015	14h00	2Hours
Security and Maintenance	VOC-1208	08/06/2015	14h00	3Hours
Debt Collecting (Short Course)	IPL-002(SC)	08/06/2015	14h00	2Hours
Introduction to Banqueting Management	XQ-31	08/06/2015	14h00	2Hours
Module1:Understanding Industry, Structures, Terms and Concepts	YV-41	08/06/2015	14h00	2Hours
Office Management for Legal Practices*NEW 2014*	NDP-01	08/06/2015	14h00	3Hours
Fundamentals	GO-69	09/06/2015	9h00	2Hours
Business Practice	IA-80	09/06/2015	9h00	3Hours
Law of Employment	LI-68	09/06/2015	9h00	3Hours
Contact Centre Service Management 1	NJ-89 / CCM-04	09/06/2015	9h00	1Hour
Local Government Law 2	QT-14	09/06/2015	9h00	3Hours
Business Ethics	TO-94	09/06/2015	9h00	3Hours
Criminal Law	UU-50	09/06/2015	9h00	2Hours
Human Resource Management	VOC-1204	09/06/2015	9h00	2Hours

Subject Name	Subject Code	Date	Start Time	Duration
Food and Beverage Operations 2	VOC-1210	09/06/2015	9h00	3Hours
Credit Management 2	XE-39	09/06/2015	9h00	3Hours
Crime Scene Management	CSM-001	09/06/2015	9h00	2Hours
Introduction to South African Law (Short Course)	IPL-005(SC)	09/06/2015	9h00	2Hours
Strategic Management	SM-01	09/06/2015	9h00	3Hours
Labour Relations 3	AO-59	09/06/2015	14h00	3Hours
Business Economics	BUS-BEC	09/06/2015	14h00	2Hours
Law of Criminal Procedure and Evidence	DU-80	09/06/2015	14h00	2Hours
Business Administration : Office Practice	FQ-56	09/06/2015	14h00	2Hours
Advanced Criminology	RH-27	09/06/2015	14h00	2Hours
Legislation	SY-89	09/06/2015	14h00	2Hours
Property Law and Conveyance Practice (Elective)	LP-007	09/06/2015	14h00	2Hours
Hotel Accounting	VOC-1213	09/06/2015	14h00	3Hours
Project Management for Law Enforcement	PMLF-001	09/06/2015	14h00	3Hours
Introduction to Cost and Management Accounting	ICMA-01	09/06/2015	14h00	3Hours
Property Law and Conveyancing (Short course)	IPL-003 (SC)	09/06/2015	14h00	2Hours
Introduction to SA Law *NEW 2014*	NDP-02	09/06/2015	14h00	2Hours
Marketing Management 1/Marketing Management Module A	BUS-MKT1/QT-69	10/06/2015	14h00	3Hours
Marketing Management3	BUS-MKT3	10/06/2015	9h00	4Hours
Internal Auditing 2	BUS-IA2	10/06/2015	9h00	3Hours
Human Resources Development 1	BUS-TM1	10/06/2015	9h00	3Hours
Contact Centre People Management	EK-95 / CCM-02	10/06/2015	9h00	1Hour
Transportation	HI-73	10/06/2015	9h00	2Hours
Management Skills	HP-25	10/06/2015	9h00	2Hours
Bookkeeping and Accounting 2	RH-77	10/06/2015	9h00	3Hours
Bookkeeping and Accounting 2	BF-10	10/06/2015	9h00	3Hours
Organisational Behaviour	IK-85	10/06/2015	9h00	3Hours
Organisational Behaviour	MR-27	10/06/2015	9h00	3Hours
Organisational Behaviour	HS-73	10/06/2015	9h00	3Hours
Organisational Behaviour *New 2014*	DBM2-08	10/06/2015	9h00	3Hours
Leadership Management	JG-46	10/06/2015	9h00	3Hours
Business Communication	PC-52	10/06/2015	9h00	2Hours
Computer Literacy	SP-85	10/06/2015	9h00	2Hours
Business Economics	VOC-1212	10/06/2015	9h00	2Hours
Introduction to Photography	VOC-1236	10/06/2015	9h00	2Hours
Public Relations 1	BUS-PR1	10/06/2015	9h00	3Hours
Small Business: Marketing	CA-25	10/06/2015	9h00	1Hour
The Practice of Journalism	VOC-1234	10/06/2015	9h00	2.5Hours
Information Systems	BS-ISB	10/06/2015	14h00	2Hours
Human Resource Management 1	BUS-PM1	10/06/2015	14h00	3Hours
Public Relations 2	BUS-PR2	10/06/2015	14h00	3Hours
Computing for Small Business	FL-56	10/06/2015	14h00	1Hour
Bookkeeping and Accounting 1	QL-11 / AU-55	10/06/2015	14h00	2.5Hours
Supervision and Training	VOC-1203	10/06/2015	14h00	2Hours
Hotel Marketing	VOC-1214	10/06/2015	14h00	3Hours
Legislation	XN-83	10/06/2015	14h00	2Hours

Subject Name	Subject Code	Date	Start Time	Duration
Supervising a Department	KQ-06	10/06/2015	14h00	2Hours
Photography Basics	RN-73	10/06/2015	14h00	2Hours
Restaurant Operations	RN-78	10/06/2015	14h00	2Hours
Career Readiness	YN-98	10/06/2015	14h00	2.5Hours
Civil Litigation	IPL-001	10/06/2015	14h00	2Hours
Debt Collecting Process	NDP-05	10/06/2015	14h00	3Hours
Economics	BUS-EC	11/06/2015	9h00	3Hours
Management 3	BUS-MA3	11/06/2015	9h00	4Hours
Human Resources Development2	BUS-TM2	11/06/2015	9h00	3Hours
Entrepreneurship	JD-43	11/06/2015	9h00	3Hours
Finance and Accounting	QI-18	11/06/2015	9h00	3Hours
Supervisory Basics	UG-01	11/06/2015	9h00	2Hours
Food and Beverage Operations 1	VOC-1209	11/06/2015	9h00	3Hours
Applying New Skills	VOC-1235	11/06/2015	9h00	3Hours
A Logical Approach to South African Tax	PO-04	11/06/2015	14h00	2.5Hours
Fundamentals	XL-86	11/06/2015	9h00	2Hours
Wills and Estates	IPL-007	11/06/2015	9h00	2Hours
Business and Office Administration	QK-60	11/06/2015	9h00	2Hours
Storekeeping and Stock Control	BS-SK	11/06/2015	14h00	2Hours
Marketing Management 2	BUS-MKT2	11/06/2015	14h00	3Hours
Correctional Criminal Justice 1	HF-70	11/06/2015	14h00	2Hours
Contact Centre Operations Management 2	JI-43 / CCM-03	11/06/2015	14h00	1Hour
Marketing Management Module B	JU-95	11/06/2015	14h00	3Hours
Computyping	KD-58	11/06/2015	14h00	2.5Hours
Statute Law	KH-52	11/06/2015	14h00	2Hours
Bookkeeping and Accounting 3	NH-32	11/06/2015	14h00	3Hours
Bookkeeping and Accounting 3	UD-08	11/06/2015	14h00	3Hours
Procurement and Packaging	OL-41	11/06/2015	14h00	2Hours
Purchasing	OP-90	11/06/2015	14h00	2Hours
Criminal Law and Procedure *NEW 2014*	NDP-03	11/06/2015	14h00	2Hours
Warehouse Operations and Facility Design	BO-69	12/06/2015	9h00	2Hours
Public Relations 3	BUS-PR3	12/06/2015	9h00	4Hours
Security Systems and Risk Management	HI-28	12/06/2015	9h00	2Hours
Correctional Criminal Justice 2	LT-64	12/06/2015	9h00	2Hours
Local Government Office Management	MA-75	12/06/2015	9h00	3Hours
Finance and Money Management	NP-30	12/06/2015	9h00	2.5Hours
Basic Accounting and Financial Management	CJ-79	12/06/2015	9h00	2.5Hours
Enrichment	NY-84	12/06/2015	9h00	2Hours
Corporate Law	PJ-04	12/06/2015	9h00	3Hours
Computyping	TG-91	12/06/2015	9h00	3Hours
Kitchen Hygiene and Safety	VOC-1219	12/06/2015	9h00	2Hours
Production/Operations Management Skills	XP-80	12/06/2015	9h00	2Hours
Supervision and Training	XT-84 / BW-17	12/06/2015	9h00	2Hours
Project Management (Short Course)	DPM-01(SC)	12/06/2015	09h00	2Hours
Information Systems Management -Level2	BS-ISM2	12/06/2015	14h00	2Hours
International Trade Knowledge	CK-25	12/06/2015	14h00	2Hours

Subject Name	Subject Code	Date	Start Time	Duration
Travel Secretary	FO-59	12/06/2015	14h00	2Hours
Policing 2	IX-88	12/06/2015	14h00	2Hours
Radio Broadcasting	ML-26	12/06/2015	14h00	2Hours
Administrative Practice	OX-48	12/06/2015	14h00	2Hours
Project Management Techniques	OX-98	12/06/2015	09h00	2Hours
Contact Centre Service Management 2	QP-10 / CCM-05	12/06/2015	14h00	1Hour
Management Practice *New for 2014*	DBM2-01	12/06/2015	14h00	2Hours
Inventory Management	QT-64	12/06/2015	14h00	2Hours
Business Communication	US-53	12/06/2015	14h00	3Hours
Hospitality Law	VOC-1211	12/06/2015	14h00	2Hours
Wills and Estates Management (Elective)	LP-006	12/06/2015	14h00	2Hours
Cookery Theory Part 2	VOC-1221	12/06/2015	14h00	2Hours
Project Management Expert	XS-38B	12/06/2015	09h00	2Hours
Civil Litigation Process *NEW 2014*	NDP-04	12/06/2015	14h00	2Hours