

PC Engineering




Damelin

correspondence

The Career Development College

Enrol • Qualify • Achieve

With one of the most employer-recognised colleges

Programme Types offered at Damelin Correspondence College

Programme Types offered at Damelin Correspondence College (DCC)

1. National Qualifications are credit-bearing qualifications registered on the NQF (National Qualifications Framework) and accredited by a Quality Assurance Body, such as a SETA (Sector Education and Training Authority). A skills programme is an accredited component of a National qualification.
2. Agent Programmes are programmes for which Damelin Correspondence College offers tuition, but where DCC does not issue the final certificate. The Agent Body issues the final certificate and manages the final examinations.
3. Damelin Correspondence College Programmes are DCC's own programmes that are not linked to the NQF and are not credit-bearing. However, they are in high demand and carry the approval of the Damelin Correspondence College Academic Board.

Damelin Correspondence College Programmes fall into four categories:

- **Damelin Correspondence College Career Programmes** are DCC's own programmes that are designed to teach you the skills and knowledge to succeed in a particular career.
- **Damelin Correspondence College Continuous Professional Development (CPD) Short Courses** are courses that help you add to your current professional knowledge in a particular field, and hence boost your abilities within your career.
- **Damelin Correspondence College Orientation Programmes** are short courses that introduce you to a particular field or career and that offer you the opportunity to explore an interest or skills set without having to enrol on a full programme.
- **Damelin Correspondence College Self-Employment Programmes** are designed to refine your skills in a particular field of interest; to teach you how to make a living from a particular skill, interest or hobby, and to help you start your own business.

Introduction

Why do a Computer course with Damelin Correspondence Course?

In today's world, a computer skill, even the most fundamental Word Processing and Data Processing abilities, like using MS Word and MS Excel, will give you the advantage when it comes to finding a job.

Interested in overseas work and travel opportunities? Some of Damelin Correspondence College computer courses give you the opportunity to achieve an internationally-recognised award – and you don't have to put your life on hold while you do it!

Plan Your PC Engineering Career with Damelin Correspondence Course College

You love working with computers, don't you? You've spent hours working on your PC, changing settings, adding and removing software and hardware – always trying out new things.

Well, we offer a range of courses that will assist you with assembling and re-assembling PCs, configuring your software and allowing you to manage your own PC.

CompTIA Strata: IT Fundamentals Certification



This course covers the basics of personal computers, both software and hardware, networks, the Internet, computer security, and basic maintenance and safety. Students will get the most out of this course if their goal is to learn the basics of personal computers and networking.

Programme Type

The CompTIA Strata: IT Fundamentals Certification is an Agent Programme.

Entrance Requirements

Grade 10 (Std 8), or an equivalent with computer literacy using a Windows operating system, or relevant work experience.

Course Duration

You should be able to complete this course within 12 months.

Course Content

- Personal computer basics
- Managing computer contents
- Searching for content and using Help
- Windows settings
- System tools
- Software: Working with programs
- Windows security
- Windows Networking
- Web browsing basics
- Browsing with Internet Explorer 7
- Customizing Internet Explorer
- Internet privacy and security
- Printing
- Display devices
- Connectors and adapters
- Multimedia devices
- Processors and memory
- Data storage devices
- Network basics
- Networking protocols and connections
- Network security overview

CompTIA Strata: IT Fundamentals Certification (continued)

- Safety
- Computer hardware care and maintenance

Assessment and Exams Information

The CompTIA Strata certification is externally examined at a Pearson VUE testing centre. You will need access to the following website to locate your nearest testing centre: www.pearsonvue.com

Please note that your exam fee is included in your tuition fee.

Award

On successful completion of your required external exams, you will receive your internationally recognised CompTIA Strata: IT Fundamentals Certification from CompTIA.



CompTIA is the voice of the world's information technology (IT) industry and the leading provider of vendor-neutral IT certifications worldwide. Its members are the companies at the forefront of innovation; and the professionals responsible for maximizing the benefits organisations receive from their investments in technology. CompTIA is dedicated to advancing industry growth through its educational programs, market research, networking events, professional certifications, and public policy advocacy

DCC is an Authorised CompTIA Gold partner.

CompTIA A+ Certification



The CompTIA A+ Technician has the necessary knowledge for an entry-level IT professional. You will have the knowledge required to understand the fundamentals of computer technology, networking, and security, and will have the skills required to identify hardware, peripheral, networking, and security components. You will understand the basic functionality of the operating system and basic troubleshooting methodology, practice proper safety procedures, and will effectively interact with customers and peers.

Career Opportunities

The international, vendor-neutral certification proves competence in areas such as installation, preventative maintenance, networking, security and troubleshooting.

Programme Type

CompTIA A+ is an Agent Programme.

Entrance Requirements

Grade 12 or equivalent, or CompTIA Strata, or relevant work experience (2 years).

Course Duration

You should be able to complete this course within 12 months.

Course Content

- CompTIA A+ 220-801
- CompTIA A+ 220-802

Assessment and Exam Information

The CompTIA A+ Certification is externally examined at a Pearson VUE testing centre. You will need access to the following website to locate your nearest testing centre: www.pearsonvue.com

Please note that your exam fee is included in your tuition fee

CompTIA A+ Certification (continued)

Award

On successful completion of your required external exams, you will receive your internationally recognised CompTIA A+ Certification from CompTIA.



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DCC is an Authorised CompTIA Gold partner.

Further Education and Training Certificate: Information Technology: Technical Support (NQF 4, 163 credits)

NQF

Entrance Requirements:

Grade 11 (Std. 9) or NQF 3 with foundational English and Mathematics, and ability to use Personal computer competently, and competence in the unit standard, "Participate in formal meetings", NQF Level 2 (ID 14911), or equivalent or verifiable relevant working experience (2 years)

Programme Type:

Further Education and Training Certificate: Information Technology: Technical Support (SAQA ID 78964) is a National Qualification, accredited by Media, Information, and Communication Technologies Sectors Education & Training Authority (MICT SETA).

Course Duration:

You should be able to complete this course within 18 months.

Course Content:

- Communicate effectively in a Technical Support Environment
- Mathematical Literacy
- Computer Technology Principals and Support (220-801)
- Computer Technology Principals and Support (220-802)
- Data Communications & Networking Support

Assessment:

Formative and summative assessments will assess all specific outcomes and adhere to all assessment criteria of the unit standards. Once you have successfully been declared competent in all unit standards, you will be required to write and pass a Final Integrated Formative assessment, of relevant units, to achieve this full programme in Technical Support.

Award:

DCC College will upload your details and results onto the National Learner Record Database [NLRD], when you have been declared competent. MICT SETA will award you with a statement of results indicating the unit standards that you have been found competent, in this particular qualification. You will also receive a statement of results from DCC College.

National Certificate: Information Technology: Systems Support (NQF 5, 147 credits)

NQF

Entrance Requirements:

Grade 12 (std. 10) with foundational skills in English and Mathematics or NQF level 4 with foundational skills in English and Mathematics, or equivalent, or a verifiable relevant working experience (2 years).

Programme Type:

National Certificate: Information Technology: Systems Support (SAQA ID 48573) is a National Qualification, accredited by Media, Information, and Communication Technologies Sectors Education & Training Authority (MICT SETA).

Course Duration:

You should be able to complete this course within 18 months.

Course Content:

- Personal Development
- Network Concepts, Architecture and Standards
- Assembling, Installing and Maintaining a Server and Peripherals
- Client Server Networking
- Enterprise Development
- Design a LAN for a Departmental Office
- Configuration and Administration of a Server and Peripherals

Assessment:

Formative and summative assessments will assess all specific outcomes and adhere to all assessment criteria of the unit standards. Once you have successfully been declared competent in all unit standards, you will be required to write and pass a Final Integrated Summative assessment to achieve this full programme in Systems Development.

Award:

DCC College will upload your details and results onto the National Learner Record Database [NLRD], when you have been declared competent. MICT SETA will award you with a statement of results indicating the unit standards that you have been found competent, in this particular qualification. You will also receive a statement of results from DCC College.

Damelin Correspondence College Standard Computer Requirements

Damelin Correspondence College recommends the following requirements for a standard PC setup. If additional hardware or software is required, you will find this information listed with the specific course information.

- Personal computer with minimum 1GHz (x86) or 1.4GHz (x64) processor (2GHz or faster recommended).
- 1 GB of RAM or more (4 GB recommended; 8 GB enables you to host all the virtual machines specified for all the practice exercises).
- 15 GB free hard-disk space (60 GB recommended; 80 GB enables you to host all the virtual machines specified for all the practice exercises).
- DVD-ROM drive or DVD-Writer drive.
- Super VGA (1,024 x 768) or higher resolution video adapter and monitor.
- Keyboard and Microsoft mouse or compatible pointing device.



From the General Manager



Take your next step now!

Follow through on your decision to enhance your life and your future prospects by enrolling for a Damelin Correspondence College PC Engineering course today!

Why study with Damelin Correspondence College?

- Quality study material designed specifically for home study.
- The freedom to study at YOUR own pace, where and when it suits YOU.
- The widest range of courses for today's world.
- Free consultations with Damelin Correspondence College's career counselling and development specialists.
- Free study choice advice from Damelin Correspondence College's Student Consultants.
- The convenience of online enrolment, contact and advice.
- Affordable, easy payment options.
- Ongoing study support and attention from qualified tutors.

Umalusi Accreditation

Damelin Correspondence College (Pty) Ltd has been awarded provisional accreditation by Umalusi. Umalusi is the Council for Quality Assurance in General and Further Education and Training in South Africa - see www.umalusi.org.za.

Umalusi Provisional Accreditation No.: FET 00475 PA.

DHET Registration

Damelin Correspondence College (Pty) Ltd has been granted provisional registration by the Department of Higher Education and Training as a private FET College, until 31 December 2014.

Provisional Registration No. 2008/FE07/037 - see www.dhet.gov.za.

For further information please refer to our website: www.dcc.edu.za.

Damelin Correspondence College (Pty) Ltd is committed to meeting legislative requirements regarding accreditation and registration of private education and training providers in South Africa.

Wishing you every success in your studies and your future!

Ajanth Choudhree
Damelin Correspondence College General Manager

Damelin

correspondence

The Career Development College

Register Today!

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Building
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Umalusi Prov. Accr. No. FET 00475 PA
DCC is a Registered Credit Provider: NCRCP 2325

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