

**EXAM RE-MARK REQUEST APPLICATION: 2010**

Full Name \_\_\_\_\_

Student Number \_\_\_\_\_ ID Number: \_\_\_\_\_

Telephone No (Work) (\_\_\_\_\_) \_\_\_\_\_ (Home) (\_\_\_\_\_) \_\_\_\_\_

Fax No. (\_\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_

Postal Address \_\_\_\_\_

Postal Code: \_\_\_\_\_

I request a re-mark of the following examination(s) written at \_\_\_\_\_

Examination centre:

	<u>Code:</u>	<u>Subject:</u>	<u>Date exam written:</u>
1)	_____	_____	_____
2)	_____	_____	_____
3)	_____	_____	_____
4)	_____	_____	_____

I have attached my PAYMENT PROOF OF PAYMENT of R250 per subject TOTAL R

**RULES**

- 1) Students may apply for a re-mark only where they obtain an exam mark within the ranges 30 to 36% and 40 to 46%, depending on the pass mark (40% and 50% respectively).
- 2) Re-mark applications must reach the College by 15 September immediately following the May/June examination session, and 28 February immediately following the October/November examination session. Forms that fail to reach the College by the closing date will not be accepted.
- 3) The cost of a re-mark (for 2010 exam sessions) is R250 per subject. Payment or proof of payment must be attached to this form in order to be accepted by the College. Re-marks may only be requested by completing this official form.
- 4) Re-mark results may take up to three weeks to become available.
- 5) Where a student, who had failed, passes an exam after the re-mark, 50% of the re-mark fee will be refunded on request only.
- 6) Exam scripts remain the property of Damelin Correspondence College and are not released for viewing.

**I have read and understand and accept the rules pertaining to re-marks outlined below.**

\_\_\_\_\_  
**Signature of student**

\_\_\_\_\_  
**Date**